

# Del Norte Covered Wagon Days Vendor Application

Company Name: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_ / \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street/PO Box City State Zip

Proposed products to be sold: \_\_\_\_\_

Colorado Sales Tax number (if applicable) \_\_\_\_\_ Number of Booths requested: \_\_\_\_\_

Events will be taking place both downtown and in the park. Please specify location preference. \_\_\_\_\_

- I wish to reserve an individual location, enclosed is \_\_\_\_\_ \$25, \$35 if electricity is needed.
- Vendor understands that absolutely no alcoholic beverages are permitted.
- Vendor agrees to wholly and completely defend, indemnify and hold harmless The Covered Wagon Days Committee, Del Norte Chamber of Commerce and the Town of Del Norte, its officers and/or employees from and against any and all claims, causes of action, damages, liability, judgments, costs and/or expenses arising from this event.
- Vendor understands that no refunds will be made less than two weeks prior to the event, unless the event is cancelled.
- Food Vendors must have liability insurance.
- Vendors with an exclusive arrangement for an event, will pay the Covered Wagon Days Committee a 10% commission of all sales.
- Vendors must collect sales tax at 7.5%. Vendors who do not have a Colorado Sales Tax or Special Event License must still collect the sales tax and submit a check for the total sales tax collected to the Del Norte Chamber of Commerce. Vendors must pay the *full sales tax amount* to a chamber volunteer prior to leaving the event.

Vendor's Name (please print or type legibly): \_\_\_\_\_

Vendor's signature \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

- Electricity provided for an additional \$10.
- Booth space is 10ft x 12ft.
- Vendors must provide their own setups (tables, chairs, etc.)
- Vendors must trap their own waste water. No free or open waste water drains will be permitted at any booth.
- The Covered Wagon Days Committee and the Del Norte Chamber of Commerce will not be responsible for any lost, stolen or damaged items.
- To reserve a location, application and fee must be received two weeks prior to the event.
- Cancellations must be made two weeks prior to the event to receive a refund of fees.

Permit fee *may* be waived for the following booth types.

- Non-Profit, 501(c)(3) agency.
- Public Service agency.
- Grandfathered organizations
- Del Norte Chamber Member

[www.delnortechamber.org](http://www.delnortechamber.org)

[cwd@delnortechamber.org](mailto:cwd@delnortechamber.org)

719-657-2845 OR 888-616-4638

Payment should be sent to the **Covered Wagon Days P.O. Box 23, Del Norte, CO, 81132.**  
Make checks or money orders payable to the *Del Norte Chamber*